

2025-2026 WBGC After School Drop - In Program Member Registration Packet

Dear Parent / Guardian,

Please be sure to return all items listed below in order to register your child for Club Membership and After School Drop-In Program.

PLEASE NOTE: NEW FOR 2025-2026 - Separate registration required for After School Drop-In Program (Free to members)

- Membership Registration Form / After School Drop-In Program Registration form
- Parent / Guardian Waivers (pages 1 and 2)
- Club Policies and Member Expectations (pages 1 and 2)
- Club Member Health History Form
- School Communications Form
- \$25.00 Payment for School Year Membership Fee

If you have any questions please contact us at info@watertownbgc.org or 617-926-0968. Thank you!



**WATERTOWN
BOYS & GIRLS CLUB**

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My child _____ (child's name)
 may join Watertown Boys & Girls Club (the Club) and participate in the activities offered at the Club.

DEMOGRAPHICS—Your responses to the elements below are kept CONFIDENTIAL and are crucial for funders and help us keep membership fees low by securing donations and grants.

Household Type: <input type="radio"/> Rent <input type="radio"/> Own <input type="radio"/> Watertown Housing Authority <input type="radio"/> Other Public Housing <input type="radio"/> Other: _____ Language most used at home: _____	Family Setting: <input type="radio"/> Both Parents <input type="radio"/> Aunt / Uncle <input type="radio"/> Single Parent: <input type="radio"/> Grandparents(s) Lives with: _____ <input type="radio"/> Guardian <input type="radio"/> Other	Total Family Size: (includes parents children, anyone living in home) (Check One): <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 or more Number of Siblings: _____	Does your family currently qualify for any of the following (check all that apply): <input type="radio"/> SNAP <input type="radio"/> WIC <input type="radio"/> TEFAP <input type="radio"/> Other <input type="radio"/> EBT/FOOD STAMPS Is a member of your immediate family currently serving active military duty? <input type="radio"/> Y <input type="radio"/> N
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Race (check all that apply): Native American African American / Black Caucasian / White Hispanic / Latino
 Native Hawaiian/Pacific Islander Unknown Other: _____

Ethnicity (check all that apply): American Armenian Brazilian Haitian Irish Middle Eastern Portuguese Russian Other: _____

Family Household Annual Income – Select the range that best fits					
<input type="checkbox"/> \$0 - \$10,000	<input type="checkbox"/> \$10,001 – \$20,000	<input type="checkbox"/> \$20,001 – \$30,000	<input type="checkbox"/> \$30,001–\$40,000	<input type="checkbox"/> \$40,001 – \$50,000	<input type="checkbox"/> \$50,001 – \$60,000
<input type="checkbox"/> \$60,001 – \$70,000	<input type="checkbox"/> \$70,001 – \$80,000	<input type="checkbox"/> \$80,001 – \$90,000	<input type="checkbox"/> \$90,001–\$100,000	<input type="checkbox"/> \$100,001 – \$110,000	<input type="checkbox"/> \$110,001 – \$120,000
<input type="checkbox"/> \$120,001 – \$130,000	<input type="checkbox"/> \$130,001 – \$140,000	<input type="checkbox"/> \$140,001 or over	<input type="checkbox"/> Other: _____	<input type="checkbox"/> I choose to leave this section blank	

Would you like to include a donation for a child who may not be able to afford the Club otherwise?

General Donation **Club Membership** **Camp Scholarship** **AMOUNT TO BE INCLUDED: \$ _____**

Thank you for your generosity!

Please be sure to complete, sign and return all items listed below in order to register your child for Club Membership and After School Drop-In Program.

- Membership Registration Form / After School Drop-In Program Registration form
- Parent / Guardian Waivers (pages 1 and 2)
- Club Policies and Member Expectations (pages 1 and 2)
- Club Member Health History Form
- School Communications Form
- \$25.00 Non-Refundable Payment for School Year Membership Fee

Member Signature: _____ Date: _____

Parent / Guardian Signature: _____ Date: _____

*Your signature confirms that all information provided above is true and accurate

[25 Whites Avenue / Watertown, MA 02472 / 617-926-0968 / info@watertownbcg.org](http://25WhitesAvenue.com)

FOR OFFICE USE ONLY:

Application Received by: _____ Date: _____ FEE: \$ _____	Moneytrax Date: _____ Staff: _____
<input type="radio"/> CHECK # _____ <input type="radio"/> CASH <input type="radio"/> W by _____	

Input completed on _____ by _____ Exceptions on application: _____	Card issued on: _____ by: _____
<input type="checkbox"/> CADET <input type="checkbox"/> JUNIOR <input type="checkbox"/> TEEN Membership Number _____	Replacement(s): <input type="checkbox"/> on _____ <input type="checkbox"/> on _____

[25 Whites Avenue / Watertown, MA 02472 / 617-926-0968 / info@watertownbcg.org / www.watertownbcg.org](http://25WhitesAvenue.com)



Parent / Guardian Waivers (pg.1)

<p>Please visit www.watertownbgc.org for required paperwork and waivers. All paperwork must be completed prior to start date in order for child to attend the Club. Please bring forms to our front desk or email your child's completed forms to: info@watertownbgc.org</p> <p>PLEASE NOTE - in order to enroll in or attend any Watertown Boys & Girls Club programs for the 2025-2026 year, you must first purchase your child's \$25.00 Club Membership and then register for the desired program. Children ages 7-18 can be enrolled in the After School Drop-In program at no additional cost.</p> <p>Please initial each of the following waivers / consents. Failure to do so will result in your application being denied.</p>	<p>Please initial:</p> <hr/>
<p><u>PARENT RELEASE</u></p> <p>I, the parent/guardian of the minor child listed on the application, for ourselves, our heirs, executors and administrators, hereby release, waive, acquit and forever discharge the WBGC , and BGCA, their representatives, successors, insurers, assigns or any other person or entity associated with any of the above Organizations such as staff, directors or volunteers, from all liability, claims, demands, or causes of action for any and all loss, damage, injury or death and any claim of damages resulting from use of facilities owned or controlled by the above organizations, or participation in activities of said organizations either at or away from the Club. I understand the Club is not, nor claims to be, a licensed day care center. I have read and understand the policies listed in the "Club Policies and Member Expectations" packet.</p>	<p>Please initial:</p> <hr/>
<p><u>MEDICAL</u></p> <p>In the event of injury, or should emergency care be required and I cannot be reached, I authorize staff from Watertown Boys & Girls Club to sign for emergency medical attention for my child.</p>	<p>Please Initial:</p> <hr/>
<p><u>DISCLAIMER</u></p> <p>I certify that the application is factual and complete to the best of my ability. I hereby give permission for my child listed on the application to become a member of WBGC and participate in the activities offered at the Club. I have read a copy of Watertown Boys & Girls Club's "Policies and Member Expectations" to review with my child and I understand that my child's failure to comply with the rules of the Club may result in temporary suspension and/or cancellation of membership with no refund of fees. If my child's membership card is lost, I understand the replacement fee for a new card is \$2.00. I understand the Club is not responsible for personal injury or loss of personal property and that I will be financially responsible for any intentional damage or vandalism to the Club caused by my child. It is understood that the code of conduct will be adhered to and a member's failure to comply may result in membership termination.</p>	<p>Please initial:</p> <hr/>



Parent / Guardian Waivers (pg.2)

<p><u>RELEASE AND CONVENANT NOT TO SUE</u></p> <p>In consideration for allowing my child to participate in activities provided, hosted, or sponsored by or otherwise affiliated with or connected to Watertown Boys & Girls Club (the "Activities"), I agree to indemnify, release, hold harmless, forever discharge and covenant not to sue Watertown Boys & Girls Club and any of its directors, overseers, officers, trustees, employees, agents, affiliates, successors and assigns, and to absolve them from any and all liability for any claim or suit, of any kind or nature, arising out of my child's participation in the Activities whether or not such Activities are on the premises of Watertown Boys & Girls Club or elsewhere.</p>	<p>Please initial:</p> <hr/>
<p><u>MEMBERSHIP & SUPERVISION/ KidConnect Licensed Afterschool Program (grades K-3)</u></p> <p>I understand that my child must be a registered member of the Watertown Boys & Girls Club (WBGC) to enroll in the KidConnect program. I understand that my child must be in grades K – 3rd to enroll in KidConnect. They may participate in the activities offered at the Club. The membership fees, deposits and enrollment fees are non-refundable.</p> <p>Members enrolled in KidConnect must be picked up no later than 6:00 PM.</p>	<p>Please initial:</p> <hr/>
<p><u>TRANSPORTATION</u></p> <p>I understand that my child may be transported in the Club's vans or associated vehicles to and from any offsite activities and related events. I understand that I will assume full responsibility for any accidents incurred, hereby releasing Watertown Boys & Girls Club, its' staff and its' directors of all liabilities.</p>	<p>Please initial:</p> <hr/>
<p><u>CLUB SAFETY POLICIES AND REQUIRED FORMS</u></p> <p>I, the parent/guardian authorize that I have received the safety policies of Watertown Boys & Girls Club located online www.watertownbgc.org</p> <p>A copy of a birth certificate must be provided for any members under age 8 who are enrolling in the After School Drop - In Program. Please email this to info@watertownbgc.org.</p> <p>Parent/Guardian must also complete Club Member Health History Form and School Communications Form.</p>	<p>Please initial:</p> <hr/>



Parent / Guardian Waivers (pg.3)

SURVEYS AND QUESTIONNAIRES

I, the parent/guardian of the minor child listed on the application, give permission for Watertown Boys & Girls Club (WBGC) to survey my child about his or her Club experience and behaviors, skills and attitudes using Boys & Girls Clubs of America's (BGCA) Outcome Measurement Tool Kit or other survey instruments. I give my permission to WBGC to share information about my child with BGCA or other program partners for research purposes and/or to evaluate the program's effectiveness. All information shared will be kept confidential, shared via de-identifying data or sharing information in aggregate. BGCA Surveys are for members ages 9 and up.

**Please
initial:**

PUBLIC RELATIONS MATERIALS

I, the parent/guardian give permission for the minor child listed on the application to have their picture and/or name in newspapers, newsletters, and/or any other promotional materials for WBGC, as well as audio or video records, and for use or distribution in other non-WBGC publications, electronic or otherwise. I also agree to allow WBGC to use photographs, audiotapes, video records or other work produced by my minor child for publicity purposes. I hereby waive any right to royalties or other compensation arising therefrom.

**Please
initial:**



Parent / Guardian Waivers (pg.4)

MEMBERSHIP & SUPERVISION/ AFTER SCHOOL DROP-IN (AGES 7-18)

Please note, this section DOES NOT APPLY to KidConnect Program

I understand that my child must be a registered member of the Watertown Boys & Girls Club (WBGC) to enroll in the After School Drop-In program. I understand that my child must be between the ages of 7 – 18 to attend the After School Drop-In Program (membership valid through August 30, 2026) They may participate in the activities offered at the Club. The After School Drop In program is offered free of charge to members who have paid the \$25.00 membership fee. The membership fees are non-refundable.

Watertown Boys & Girls Club After School Drop-In program is not a licensed childcare program. To participate in Club programming, youth must first be enrolled as a registered Club member. Supervision is provided for members INSIDE of the Club, and during occasional Club organized activities both outside and offsite.

Members are required to remain in the Club's supervised areas at all times. For the After School Drop-In program, members have the ability to leave the Club at anytime. Each family should establish expectations on leaving the Club with their own children. We ask families to discuss these expectations to be sure each child knows their family's rules about when they are allowed to leave the Club.

Drop-In Program Members ages 7-10 must be picked up / depart the Club no later than 6:00 PM.

Drop-In Program Members ages 11-12 must be picked up / depart the Club no later than 7:00 PM.

Drop-In Program Members ages 13-18 must be picked up / depart the Club no later than 8:00 PM

Continual late pickup may result in a child's suspension or removal from the program.

WBGC offers both the After School Drop-In program and KidConnect, which have different policies regarding supervision. The After School Drop-In program is NOT a licensed childcare program. Members enrolled in the After School Drop-In program or participating in other Youth Development Programs should always remain INSIDE the Club in supervised areas. For unlicensed programs, Club staff cannot be responsible for members that leave supervised areas and members should only leave the Club if they have permission from their parent/guardian. We cannot prohibit any child enrolled in our After School Drop-In Program from leaving the building, so it is critical that you discuss your expectations with your child. Please note that WBGC is unable to provide 1-to-1 care/supervision during our programs, including our After School Drop-In Program. If your child has specialized care or supervisory requirements, please contact us to discuss prior to enrolling

**Please
initial:**

Member Signature: _____ Date: _____

Parent / Guardian Signature: _____ Date: _____

*Your signature confirms that all information provided above is true and accurate



Club Policies and Member Expectations (pg.1)

Registered Member After School Drop-In Policy:

Watertown Boys & Girls Club is not a licensed childcare program. To participate in Club programming, youth must first be enrolled as a registered Club member. Supervision is provided for members INSIDE of the Club, and during occasional Club organized activities both outside and offsite.

Members are required to remain in the Club's supervised areas at all times. For the After School Drop-In program, members have the ability to leave the Club at anytime. Each family should establish expectations on leaving the Club with their own children. We ask families to discuss these expectations to be sure each child knows their family's rules about when they are allowed to leave the Club. Please Note: Club staff cannot be responsible for members who leave supervised areas. Members should only leave the Club if they have permission from their parent/guardian. We cannot prohibit any child from leaving the building, so it is critical that parents discuss their expectations with their child.

Club Member Expectations:

- I will follow staff directions at all times.
- I will behave in a safe, respectful manner to Club members, Club staff, volunteers, and visitors.
- I will behave with respect, fairness, kindness, and trustworthiness.
- I will respect all property belonging to myself, other people, and the Club.
- I will demonstrate a positive attitude and cooperate with Club staff and fellow Club members to respectfully work to resolve challenges in a positive manner.
- I will respect all cultures and individual differences equally.
- I will use appropriate language and good manners at all times.
- I will take responsibility for my choices and the results from making those choices.
- I will clean up after myself and do my part to keep the Club clean, organized, and safe of hazards.
- I will remain in supervised areas at all times per the Club's Drop-In Policy.
- I will dress appropriately for Club Activities.
- I understand that the following behaviors are never appropriate and will not be tolerated: possessing illegal or dangerous items, physical violence, retaliation, profanity or foul language, bullying, stealing, lewd conduct, "hanging out" in restrooms or closed program areas, disrespectful attitude, not following staff directions, destruction of property, and verbal, physical, racial, or cultural harassment or discrimination.

Mobile Device / Cell Phone Policy:

We strive to minimize Club member's use of cell phones / personal communication devices while in the Club.

Any member that wants to use their personal device must first have permission from a staff member. Members will be directed to a designated supervised area in which calls can be made. Use of personal devices is limited to urgent communications. Violations of our cell phone policy may result in the device being confiscated and returned upon your exit from the building.

Member Signature: _____ Date: _____

Parent / Guardian Signature: _____ Date: _____



Club Policies and Member Expectations (pg.2)

Discipline Policy:

The Club uses positive discipline techniques to encourage members to meet those expectations and abide by the Club's rules. Positive discipline techniques used at the Club include:

- Making rules and expectations clear
- Modeling appropriate behavior
- Acknowledging and rewarding appropriate behavior
- Encouraging verbalization and problem solving by providing positive suggestions, choices, and redirections.

When a child does not meet the Club's behavioral expectations or abide by the Club's rules for members, the following steps may be taken:

- A staff member will complete an incident report and will discuss the incident with the child's parent.
- Staff will notify parents and a determination will be made if the child must be picked up immediately.
- A behavior agreement may be completed outlining the unacceptable behavior and consequences, which may include suspension or membership termination.
- Loss of privileges or limited access to activities may occur.

Suspensions:

- Suspension is used in cases of accumulation of incidents or serious misconduct.
- Duration of suspension will be determined by Club Staff based on the incident.
- Prior to returning from a suspension, a parent/guardian will be required to meet with the Club Director.
- Suspensions will apply to all Club Programming, regardless of when an incident took place.

Membership Terminations:

- If warranted, member termination may happen as soon as the first reported incident
- Termination of membership will prohibit the child from attending all WBGC Programs.

Member Signature: _____ Date: _____

Parent / Guardian Signature: _____ Date: _____

GREAT FUTURES START HERE



Member and Parent/Guardian Information:

Member's Name:

Age:

Date of Birth:

/

/

Parent/Guardian's Name:

Home Phone:

Cell Phone:

Emergency Contact Name:

Telephone:

Allergy Information:

Insect bite: Yes No (circle one) **Reaction severity:** Mild Moderate Severe (circle one)

Bee sting: Yes No (circle one) **Reaction severity:** Mild Moderate Severe (circle one)

Food: Yes No (circle one) **Reaction severity:** Mild Moderate Severe (circle one)

Seasonal: Yes No (circle one) **Reaction severity:** Mild Moderate Severe (circle one)

Medication: _____ Yes No (circle one) **Reaction severity:** Mild Moderate Severe (circle one)

Other: _____ **Reaction severity:** Mild Moderate Severe (circle one)

Medical History (Please Circle Answer)

Has Your Child Been Diagnosed with any of the following:

Asthma: Yes No Medication Taken? Yes No

Seizure Disorder: Yes No Medication Taken? Yes No

Diabetes: Yes No Medication Taken? Yes No

ADD/ADHD: Yes No Medication Taken? Yes No

Mental & Behavioral Health—Has your child be diagnosed or Treated for (Please Circle Answer):

Developmental delays: Yes No

Does your child use an IEP at school? Yes No

Behavioral disorders: Yes No

Does your child have a 1:1 aid at school? Yes No

If you answered "yes" to any of the following questions, please use the space below to share any important or helpful information with Club Staff to help us all have a successful school year at the Club:

Primary Care Physician Information:

Name of Primary Care Physician:

Phone Number of Primary Care Physician: () -

Medical Insurance Information:

Medical Insurance Carrier Company Name:

Policy Holder's First & Last Name:

Policy / Group Number:



**WATERTOWN
BOYS & GIRLS CLUB**

2025-2026 School Communications Form

Child's First Name:	Child's Last Name:	Child's Preferred Name:	Date of Birth (MMDDYYYY):	Age:
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School Communication:

I give authorization for the Watertown Boys & Girls Club to communicate with Watertown Public Schools regarding my child. The purpose of this line of communication is for the Watertown Boys & Girls Club staff to better understand my child's needs so we can best serve them. Discussed information would include academic needs, behavioral health, and other support needs.

Please sign this form in order to allow Watertown Boys & Girls Club staff to communicate about the above topics with Watertown Public Schools.

Parent / Guardian Signature: _____ Date: _____

GREAT FUTURES START HERE